

**THE WEST VIRGINIA UNIVERSITY CLUB MEMBERSHIP APPLICATION**

**DATE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**OFFICE ADDRESS (PO BOX):** \_\_\_\_\_

**OFFICE PHONE:** \_\_\_\_\_

**I AM (CHECK ALL THAT APPLY):**

- WVU FACULTY
- WVU STAFF
- WVU RETIREE
- WVU ADMINISTRATION
- WVU EMPLOYEE'S SPOUSE—SPOUSE'S NAME \_\_\_\_\_
- WVU FOUNDATION TRUSTEE
- AFFILIATE OF WVU (DESCRIBE) \_\_\_\_\_
- NEW WVU EMPLOYEE —START DATE: \_\_\_\_\_

**MEMBERSHIP DUES:**

- **ARE \$60 PER YEAR**
- **ARE PAYABLE BY CHECK OR BY PAYROLL DEDUCTION**
- **ARE WAIVED FOR NEW EMPLOYEES DURING THEIR FIRST YEAR AT WVU**

**PAYROLL DEDUCTION OPTION:**

I (PRINT NAME LEGIBLY) \_\_\_\_\_

AUTHORIZE THE PAYROLL ACCOUNTING OFFICE OF WEST VIRGINIA UNIVERSITY

(CHOOSE ONE)

- TO DEDUCT \$5.00 PER MONTH (I AM A 12 EMPLOYEE) FOR THE UNIVERSITY CLUB MEMBERSHIP.
- TO DEDUCT \$6.67 PER MONTH (I AM A 9 MONTH EMPLOYEE) FOR THE UNIVERSITY CLUB MEMBERSHIP.

IT IS MY UNDERSTANDNG THAT THIS DEDUCTION WILL BE TAKEN UNTIL I INFORM THE UNIVERSITY CLUB OR WVU PAYROLL ACCOUNTING IN WRITING TO STOP THE DEDUCTION. THIS MUST BE DONE 3 WEEKS PRIOR TO THE DATE THAT I WISH THE DEDUCTION TO STOP. I UNDERSTAND THAT ANY ADJUSTMENTS OR REFUNDS WILL BE HANDLED THROUGH THE UNIVERSITY CLUB.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**CHECK OPTION:**

- ENCLOSED IS MY CHECK FOR THE REMAINDER OF THE FISCAL YEAR (PRORATED BY MONTH)

CHECK AMOUNT: \$ \_\_\_\_\_ CHECK DATE: \_\_\_\_\_

**PLEASE PRORATE** AT \$5 PER MONTH STARTING IN JULY. IF APPLYING IN JULY, CHECK AMOUNT IS \$60. IF APPLYING IN AUGUST IT'S \$55, SEPTEMBER \$50, OCTOBER \$45, NOVEMBER \$40, DECEMBER \$35, JANUARY \$30, FEBRUARY \$25, MARCH \$20, APRIL \$15, MAY \$10, JUNE \$5.

**SEND THE COMPLETED AND SIGNED MEMBERSHIP APPLICATION, ALONG WITH YOUR CHECK OR PAYROLL DEDUCTION SELECTION TO THE UNIVERSITY CLUB, C/O LORETTA CONNER - TREASURER, PO BOX 6108, MORGANTOWN, WV 26506.**